



AGENDA

Regular Board of Directors Meetings are held the
Third Wednesday of the Month

REGULAR BOARD MEETING

Wednesday, April 17, 2024

6:30 pm

Cameron Park Community Center – Social Room

Board Members

Monique Scobey	President
Dawn Wolfson	Vice President
Eric Aiston	Board Member
Sidney Bazett	Board Member
Tim Israel	Board Member

AGENDA

CALL TO ORDER

- A. Roll Call
 - B. Pledge of Allegiance
-

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Board; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Board. The Board reserves the right to waive said rules by a majority vote.

ADOPTION OF THE AGENDA

The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.

1. Adopt the Agenda
-

RECOGNITIONS, APPOINTMENTS, AND PRESENTATIONS

The Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens. The Board of Directors is prohibited from discussing issues not on the agenda brought to them at this time. According to State Law (the Brown Act), items must first be noticed on the agenda before any discussion or action.

OPEN FORUM FOR NON-AGENDA ITEMS

Members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors.

APPROVAL OF CONSENT AGENDA

The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business to be discussed and acted upon individually.

2. **Conformed Agenda** –Regular Board of Directors Meeting, March 20, 2024
3. **RECEIVE AND FILE** General Manager’s Report (A. Gardner)
4. **APPROVE RESOLUTION 2024-08** Contract with Solitude Lake Management
5. **APPROVE RESOLUTION 2024-09** Budget amendment for Quimby fees

GENERAL BUSINESS

For purposes of the Brown Act §54954.2 (a), items below provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

6. *Items removed from the Consent Agenda for discussion*

BOARD INFORMATION ITEMS

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

7. Committee Chair Report-Outs

- a) Budget & Administration-canceled
- b) Covenants, Conditions & Restrictions (CC&R)
- c) Fire & Emergency Services
- d) Parks & Recreation-canceled
- e) Fire Annexation Ad Hoc Committee

8. General Matters to/from Board Members and Staff

- Upcoming Trainings & Community Meetings
 - CSDA Special Districts Legislative Days – Tues, May 21th & Wed, May 22th (Sacramento)
-
-

ADJOURNMENT

Please contact the District office at (530) 677-2231 or boardclerk@cameronpark.org if you require public documents in alternate formats or accommodation during public meetings. For the public's information, we are taking email requests at boardclerk@cameronpark.org for future notification of Cameron Park Community Services District meetings.



Agenda Transmittal

DATE: April 17, 2024

FROM: Alan Gardner, General Manager

AGENDA ITEM #3: GENERAL MANAGER'S REPORT

RECOMMENDED ACTION: Receive and File

1. Fire:

My Financial Officer and I have researched documents, talked with current and past Board members, Fire Chiefs, and knowledgeable residents about the history of fire service in the District. It is time to dispel rumors and present the documented history of how our services came into being and the development of the funding.

- a. When the District was established, Fire was the primary service. In March of 1975 the CPCSD established the Parks and Recreation Department. In November of 1975, local voters approved a \$.25 property tax override to maintain park sites including the lake. Both services received property tax revenue, after deductions for County Administrative costs to manage the collection and distribution of the tax revenues. Based on the oral history of CPCSD retired Fire Chief Sample there was a 70/30 split.
- b. There came a time when Chief Sample wanted a greater share of the property tax revenue and went to the California Attorney General for an opinion on whether the CPCSD Board could change the split in the Fire Division's favor. The Attorney General's opinion he received advised that the CPCSD's Board had the legal ability to change the split and could do so from year to year if desired.
- c. By 1994 the District had five areas: (1) Fire and Emergency Medical Services; (2) Recreation Services; (3) Park Maintenance Services; (4) Lighting and Landscape District Administration; and (5) CC&R Enforcement.
- d. The Ralph Anderson & Associates Study of May 25, 1994, that considered consolidation of the District with El Dorado Hills CWD stated: the total CPCSD 1993-1994 budget was estimated at \$2,657,832. The budget was divided into: (1) Administration \$269,833 or (10.2%); CC&R Enforcement \$50,013 (1.8%); Lighting & Landscape District \$90,975 (3.4%); Parks and Recreation Department \$917,930 (34%); and Fire Department \$1,414,543 (50.6%).

e. **The Anderston Study documented that in 1993 Fire was 50.6% of the total budget. Of just the property tax revenue received for Parks and Recreation and Fire, 64% went to Fire.**

f. **Then, on March 8,2005 the following Measure C appeared on the ballot and was passed by 2/3 plus 57 votes.** Measure C provided:

To construct and equip a Cameron Park recreational community center, including meeting/classrooms, a youth activity area, facilities for senior meals and programs, recreational and competition pools, gym, exercise/dance room, assembly hall with a theatre and stage for community productions, shall Cameron Park Community Services District issue \$8,500,000 of bonds at legal rates and appoint a Citizens' Oversight Committee to maintain financial accountability, prevent waste and ensure that no bond money is used for operating expenses.

g. The vote established a third significant legal part of CPCSD with duties required, but no funds for programs and maintenance, termed "operating expenses" in the bond. The CPCSD Board now had a duty to fund the implementation monies for operating expenses.

h. The District may have been solvent today, with reserves and not have the current financial issues, but the County and/or LAFCO allowed two chunks of the District to be carved out and given to El Dorado Hills. The purpose was to satisfy contractors since that name would garner significantly higher prices for real estate and built homes and other structures than Cameron Park. However, the homes built and the taxes they created, and will continue to create, are also set at a higher percentage of the TRAs than in CPCSD resulting in those areas keeping more of each dollar of property tax than CPCSD.

i. Those funds rightfully belonged to CPCSD. And it is CPCSD that carries a fair part of the burden from those residents using our parks, lake, and community center without a supporting tax base for maintenance or capital expansion or replacement.

j. **We are anticipating completion of the Triton Report on fire services later this month.** Staff and the Ad Hoc Committee recognize that the process has been longer than intended and have been diligent in trying to keep the report on schedule through our consultant and calls and video meetings. **We will hold a workshop to provide and discuss the Report.**

2. Status of Current Projects:

a. We are continuing to perform outreach to the community, businesses, community organizations like the Chambers, and our Foundation. Our new "YES WE CAN" motto and soft, friendly approach has been very well received. We have also begun

establishing a core of volunteers, since that assistance is required to develop and provide the new, expanded, or revitalized services we plan to provide.

- b. The Summer Spectacular is proceeding well. The Union has become a Community Partner and is providing significant assistance. Additionally, instead of one-time sponsorships, we are initiating annual sponsorships that will generate more revenue and stronger relationships with businesses, non-profits and CPCSD. Of the 4000 tickets authorized by the Fire Marshall, 2200 were sold last year. With the Union's and additional assistance, we anticipate selling out this year.
- c. The lake entrance gate. We have clarified the details fire updated from February and have drafted the amended drawings. We need to expand the asphalt lane inbound by 5' and outbound by 3'. We have included in your packet under Consent a request for the \$12,000 in additional Quinby Funds for this purpose. The request is based on four separate bids. County Planning has begun working with us, and we still anticipate having the gate installed by the Spectacular.
- d. We have the new ADA dock in process. We are gathering all the Lake and other details necessary for plans to be drafted. Our goal is to have it in place by June 30.
- e. We have in planning our first "annual" pickleball tournament on Memorial Day Weekend. Since this is our first, we will start with one day for age 40 and up. Signup will be by two person teams. Sorry, no singles this time. We are planning four flights with the winners coming back at the end for the playoffs.
- f. We are also restoring three tennis courts at the Lake to tennis only by painting over the pickleball lines. Tennis volunteers are helping staff accomplish this. It should be completed by the end of the month. The fourth court will be used for ADA and senior activities.
- g. The County's Senior Nutrition Program is converting from home delivery, except for shut ins, to in person service at 7 community locations. We are one of them and will provide the space and do setup and teardown at no charge. We are looking at rehoming them to the Social Room which, from what we've learned, was the originally intended home for senior activities. It meets the fire code for the intended level of activity. This also allows Theater Room rentals to occur without any conflicts.
- h. We are also looking at adding a Senior Legal Aid program initially one time a month. We know it requires a private location for the meetings and have tentatively designated one of the offices for Fridays if the program moves forward.
- i. The salary study is nearing completion, and we expect it soon.
- j. The Union's MOU is up in June, and we are having initial discussions pending receipt of the salary study.

- k. The departments have begun their reviews for the 2024-2025 budget. Please remember that a final budget cannot occur until we receive our actual property tax revenues from the County at the end of August. We also will not have final 2023-2024 actual results until CalFire submits its materials. We expect to have a draft for the May Budget and Administration Committee, and full Board review at the May Board meeting.

3. Upcoming Matters.

- a. **Receipt of and a workshop to discuss the findings of the Triton Report on potential divestiture and annexation of our fire service.**
- b. Deciding whether to Deciding about Station 88 for the 2024-2025 budget year and beyond.
- c. Deciding whether the District should or needs to exercise the notice provisions of the CalFire contract.
- d. Deciding whether the District needs to extend the CalFire contract for two years beyond June 30, 2024.
- e. Passing the initial 2024-2025 budget by 6-30-24, and the final budget by August 31, 2024.



Agenda Transmittal

DATE: April 17th, 2024

FROM: Mike Grassle, Parks & Facilities Superintendent

AGENDA ITEM # 4 Approve Resolution 2024-08 Contract with Solitude Lake Management

RECOMMENDED ACTION: Approve Resolution 2024-08 Contract with Solitude Lake Management to install a Kasco RAH12 Robust-Aire Diffused Aeration System

Background

The Parks and Recreation Committee updated the Park Improvement Project List on Monday March 4th. The Committee identified several projects that could be accomplished using Quimby, Proposition 68, and/or Park Improvement Fee's. The Board of Directors discussed and reviewed the project list on Wednesday March 20th. The Board approved spending \$35,000 out of Quimby Fee's to install a Kasco RAH12 Robust-Aire Diffused Aeration System (Resolution 2024-04).

Discussion

District staff released an RFP (Request for Proposal) on Thursday March 27th for One (1) Kasco RAH12 Robust-Aire Diffused Aeration System (12 aerators in total). The RFP was sent directly to two vendor's the district has worked with in the past. The RFP was also posted on the District website. There are two 20-amp breakers in an electrical pedestal located inside the park at Baron Ct. The electrical panel and breakers were installed years ago, by the District. Parks staff will provide the contractor with a trench from the electrical panel to the lake shoreline.

Installing 12 air diffusers throughout the deep area of Cameron Park Lake will provide year-round oxygen to the water. The system will keep the lake water temperature cooler by pulling water from the bottom of the lake to the top. It will also help the aquatic vertebrate thrive. Constant water movement will also make it easier to treat the

vegetation throughout the lake. The goal is to try and improve the water quality and the health of Cameron Park Lake.

Recommendation

Staff is recommending the approval of a contract with Solitude Lake Management for the installation of a Kasco RAH12 Robust-Aire Diffused Aeration System. The total cost of this contract is \$33,000.

Attachments

4a Solitude Lake Management Proposal

4b Resolution 2024-08

SERVICES CONTRACT

CUSTOMER NAME: Cameron Park CSD
SUBMITTED TO: Cameron Park CSD - Attn: Mike Grassle
CONTRACT DATE: April 11, 2024
SUBMITTED BY: Chase Morgan
SERVICES: One (1) Kosco RAH 12 Robust-Aire Diffused Aeration System with Installation

This agreement (the "Agreement") is made as of the date indicated above, and is by and between SOLitude Lake Management, LLC ("Solitude" or the "Company") and the customer identified above (the "Customer") on the terms and conditions set forth in this Agreement.

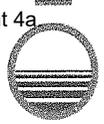
1. The Services. SOLitude will provide services at the Customer's property as described in Schedule A attached hereto:

2. PAYMENT TERMS. The fee for the Services is **\$33,000.00**. **Price is valid for 30 days from the contract date.** The Customer shall pay 100% of this Service Fee upon completion of the Services.

For any work completed or materials in storage on the customer's behalf at the end of each month, the company will invoice and the customer will be responsible for paying the percent of the total work completed as of that date, less any previous deposit paid. Should the work performed be subject to any local, state, or federal jurisdiction, agency, or other organization of authority for sales or other taxes or fees in addition to those expressly covered by this contract, customer will be invoiced and responsible for paying said additional taxes in addition to the fee above. Customer agrees to pay all invoices within thirty (30) days of invoice date. The Customer will be liable for any returned check fees and any collection costs, including reasonable attorney fees and court costs, for any invoices not otherwise timely paid, and interest at the rate of 1% per month may be added to all unpaid invoices. Company shall be reimbursed by the Customer for any non-routine expenses, administrative fees, compliance fees, or any other similar expense that are incurred as a result of requirements placed on the Company by the Customer that are not covered specifically by the written specifications of this contract.

3. TERM AND EXPIRATION. This Agreement is for a one-time service as described in the attached Schedule A. Any additional services will be provided only upon additional terms as agreed to by the parties in writing.

Competitively Sensitive & Proprietary Materials - The information contained herein is the intellectual property of SOLitude Lake Management. Recipient may not disclose to any outside party any proprietary information, processes, or pricing contained in this document or any of its attachments without the prior written consent of SOLitude Lake Management. This document is provided to the recipient in good faith and it shall be the responsibility of the recipient to keep the information contained herein confidential.

**Cameron Park CSD - Services Contract****One (1) Kasco RAH12 Robust-Aire Diffused Aeration System with Installation**

4. DISCLAIMER. SOLitude is not responsible for the failure of any treatment, equipment installation, or other work that result from dam or other structural failures, severe weather and storms, flooding, or other acts of God that are outside of the control of solitude.

Customer understands and acknowledges that there are irrigation restrictions associated with many of the products used to treat lakes and ponds. The customer is responsible for notifying SOLitude in advance of the contract signing and the start of the contract if they utilize any of the water in their lakes or ponds for irrigation purposes. The customer accepts full responsibility for any issues that may arise from the irrigation of turf, ornamentals, trees, crops, or any other plants as a result of treated water being used by the customer for irrigation without the consent or knowledge of SOLitude.

Although there is rarely direct fish toxicity with the products used for treatment when applied at the labeled rate, or the installation and normal operation of the equipment we install, there is a risk under certain circumstances of significant dissolved oxygen drops. This risk is most severe in times of extremely hot weather and warm water temperatures, as these are the conditions during which dissolved oxygen levels are naturally at their lowest levels. Oftentimes lakes and ponds will experience natural fish kills under these conditions even if no work is performed. Every effort, to include the method and timing of application, the choice of products and equipment used, and the skill and training of the staff, is made to avoid such problems. However, the customer understands and accepts that there is always a slight risk of the occurrence of adverse conditions outside the control of SOLitude that will result in the death of some fish and other aquatic life. The customer also understands and accepts that similar risks would remain even if no work was performed. The customer agrees to hold SOLitude harmless for any issues with fish or other aquatic life which occur as described above, or are otherwise outside the direct control of the solitude, unless there is willful negligence on the part of solitude.

While SOLitude Lake Management LLC makes every effort to thoroughly inspect the site before providing this contract proposal or beginning any work, it is possible, without fault or negligence, that unforeseen circumstances may arise, or that hidden conditions on the site might be found in the course of the performance of the contract work, which would result in additional time or material costs that exceed this contract pricing. Should this occur, the customer will be notified of these unforeseen circumstances or conditions and be responsible for the costs associated with remedying. By signing this agreement, the customer acknowledges that they have informed SOLitude Lake Management® of all known and relevant current site conditions that would be reasonable to expect could affect our ability to successfully complete the contract work.

5. INSURANCE AND LIMITATION OF LIABILITY. Solitude will maintain general liability and property damage insurance as necessary given the scope and nature of the Services. The Company will be responsible for those damages, claims, causes of action, injuries or legal costs to the extent of its own direct negligence or misconduct, and then only to an amount not to exceed the annual value of this Agreement. In no event will any party to this Agreement be liable to the other for incidental, consequential or purely economic damages.

6. FORCE MAJEURE. The Company shall not be liable for any delay in performing the Services, nor liable for any failure to provide the Services, due to any cause beyond its reasonable control.

**Cameron Park CSD - Services Contract****One (1) Kasco RAH12 Robust-Aire Diffused Aeration System with Installation**

7. ANTI-CORRUPTION AND BRIBERY. Each party represents that neither it nor anyone acting on its behalf has offered, given, requested or accepted any undue financial or other advantage of any kind in entering into this Agreement, and that it will comply with all applicable laws and regulations pertaining to corruption, competition and bribery in carrying out the terms and conditions of this Agreement.
8. GOVERNING LAW. This Agreement shall be governed and construed in accordance with the laws of the state in which the Services are performed.
9. ENTIRE AGREEMENT. This Agreement constitutes the entire agreement between the parties with respect to the subject matter and replaces any prior agreements or understandings, whether in writing or otherwise. This Agreement may not be modified or amended except by written agreement executed by both parties. In the event that any provision of this Agreement is determined to be void, invalid, or unenforceable, the validity and enforceability of the remaining provisions of this Agreement shall not be affected.
10. NOTICE. Any written notice provided under this Agreement may be sent via overnight mail, certified mail, hand delivery or electronic mail with delivery confirmation, to the individuals and addresses listed below.
11. BINDING. This Agreement shall inure to the benefit of and be binding upon the legal representatives and successors of the parties.
12. FUEL/TRANSPORTATION SURCHARGE. Like many other companies that are impacted by the price of gasoline, a rise in gasoline prices may necessitate a fuel surcharge. As such, the Company reserves the right to add a fuel surcharge to Customer's invoice for any increase in the cost of fuel as measured above the same time period in the prior year (by the National US. Average Motor Gasoline-Regular Fuel Price per Gallon Index reported by the US. Department of Energy). The surcharge may be adjusted monthly (up or down) with the price of gasoline.
13. E-Verify. Solitude Lake Management LLC utilizes the federal E-Verify program in contracts with public employers as required by Florida State law, and acknowledges all the provisions of Florida Statute 448.095 are incorporated herein by reference and hereby certifies it will comply with the same.

**Cameron Park CSD - Services Contract
One (1) Kasco RAH12 Robust-Aire Diffused Aeration System with Installation**



ACCEPTED AND APPROVED:

SOLITUDE LAKE MANAGEMENT, LLC.

Cameron Park CSD

Signature: _____

Signature: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Please Remit All Payments to:

*1320 Brookwood Drive Suite H
Little Rock AR 72202*

Customer's Address for Notice Purposes:

Please Mail All Contracts to:

*2844 Crusader Circle, Suite 450
Virginia Beach, VA 23453*

**RESOLUTION NO. 2024-08
OF THE BOARD OF DIRECTORS OF THE
CAMERON PARK COMMUNITY SERVICES DISTRICT**

April 17, 2024

RESOLUTION 2024-08 AUTHORIZING THE GENERAL MANAGER TO SIGN CONTRACT WITH SOLITUDE LAKE MANANGEMENT FOR \$33,000 TO INSTALL AN AERATION DEFUSER SYSTEM IN CAMERON PARK LAKE

WHEREAS, The Board approved spending \$35,000 out of Quimby Fee's to install Kasco RAH12 Robust-Aire Diffused Aeration System (Resolution 2024-04); and

WHEREAS, Installing 12 air diffusers throughout the deep area of Cameron Park Lake will provide year-round oxygen to the water. The system will keep the water temperature cooler by pulling water from the bottom of the lake to the top; and

WHEREAS, the Cameron Park Community Services District (District) wishes to improve the overall water quality and aquatic environment at Cameron Park Lake; and

WHEREAS, District staff released an RFP (Request for Proposal) on Thursday March 27th for One (1) Kasco RAH12 Robust-Aire Diffused Aeration System (12 aerators in total); and

WHEREAS, Staff is recommending the approval of a contract with Solitude Lake Management for the installation of a Kasco RAH12 Robust-Aire Diffused Aeration System. The total cost of this contract is \$33,000.

NOW, THEREFORE, BE IT RESOLVED that hat the Board of Directors of the Cameron Park Community Services District does hereby authorize the General Manager to sign the contract with Solitude Lake Management for \$33,000 for the installation of a Kasco RAH12 Robust-Aire Diffused Aeration System at Cameron Park Lake

PASSED AND ADOPTED by the Board of Directors of the Cameron Park Community Services District at a regularly scheduled meeting held on April 17th, 2024, by the following vote of said Board:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Alan Gardner, General Manager
Secretary to the Board

Director Monique Scobey, President
Board of Directors



Agenda Transmittal

DATE: April 17th, 2024

FROM: Michael Grassle, Parks & Facilities Superintendent

AGENDA ITEM #5: APPROVE RESOLUTION 2024-09 REQUEST FOR AN \$12,000 IN QUIMBY FUNDS TO EXPAND THE ASPHALT FOR THE AUTOMATED PARKING PAYMENT SYSTEM AT CAMERON PARK LAKE.

RECOMMENDED ACTION: Approve Resolution 2024-09 to authorize an additional \$12,000 of Quimby fees to expand the asphalt at Cameron Park Lake for the automatic gate entry.

Background

On March 20, 2024 the Cameron Park Board of Directors approved the use of Quimby fees for the installation of an automated parking system at Cameron Park Lake . District staff had a brief conversation with Cal Fire in February 2024 to seek approval from the Fire Marshal for this project. Staff learned in March due to new Fire Codes that the asphalt for entering and exiting the park may be too narrow and that the entrance and exit of the park needed to be a minimum of 15 feet wide. Staff met with Cal Fire staff on Tuesday March 26th to discuss options and it was decided that the road needed to be widened.

Discussion

The asphalt on the entrance side of the automated entry system will be extended by 4'8" and the exit side by 2'9". See attachment 1A for details. The landscape and rules and regulation sign on the south side of the entrance will be removed. District staff will clean up landscape once the new asphalt is installed.

Fiscal Impact

Staff received four proposals to perform the asphalt work needed. All proposals provided the same recommendation and scope of service. Sierra Nevada Asphalt was the lowest bid at \$9,450. Sierra Nevada Asphalt has worked with the District on several past projects. There is a chance the main water line that feeds the park may have to be rerouted outside

of the new asphalt. This will depend on the depth of the water main. Staff is asking for a budget adjustment for an additional \$12,000 out of Quimby Fee's for this project. The remaining \$2,550 will cover the cost to reroute the water main if needed.

Recommendation

Approve Resolution 2024-09 for use of \$12,000 in Quimby Fee's to improve the asphalt around the automated parking system and potentially reroute the existing 2" water mainline.

Attachments

- 5a. Asphalt Improvement Site Plan
- 5b. Asphalt Estimate
- 5c. Resolution 2024-09

Project: Cameron Park Lake
 Automated Gate System

Address: 2989 Cambridge Road
 Cameron Park, CA
 95682

Account Manager: JKR

Designer: Miguel Reiman

Client: Cameron Park CSD

Date: April 11, 2024

File Name: Camera Park Lake.cdr

Scale: As noted

Revisions:

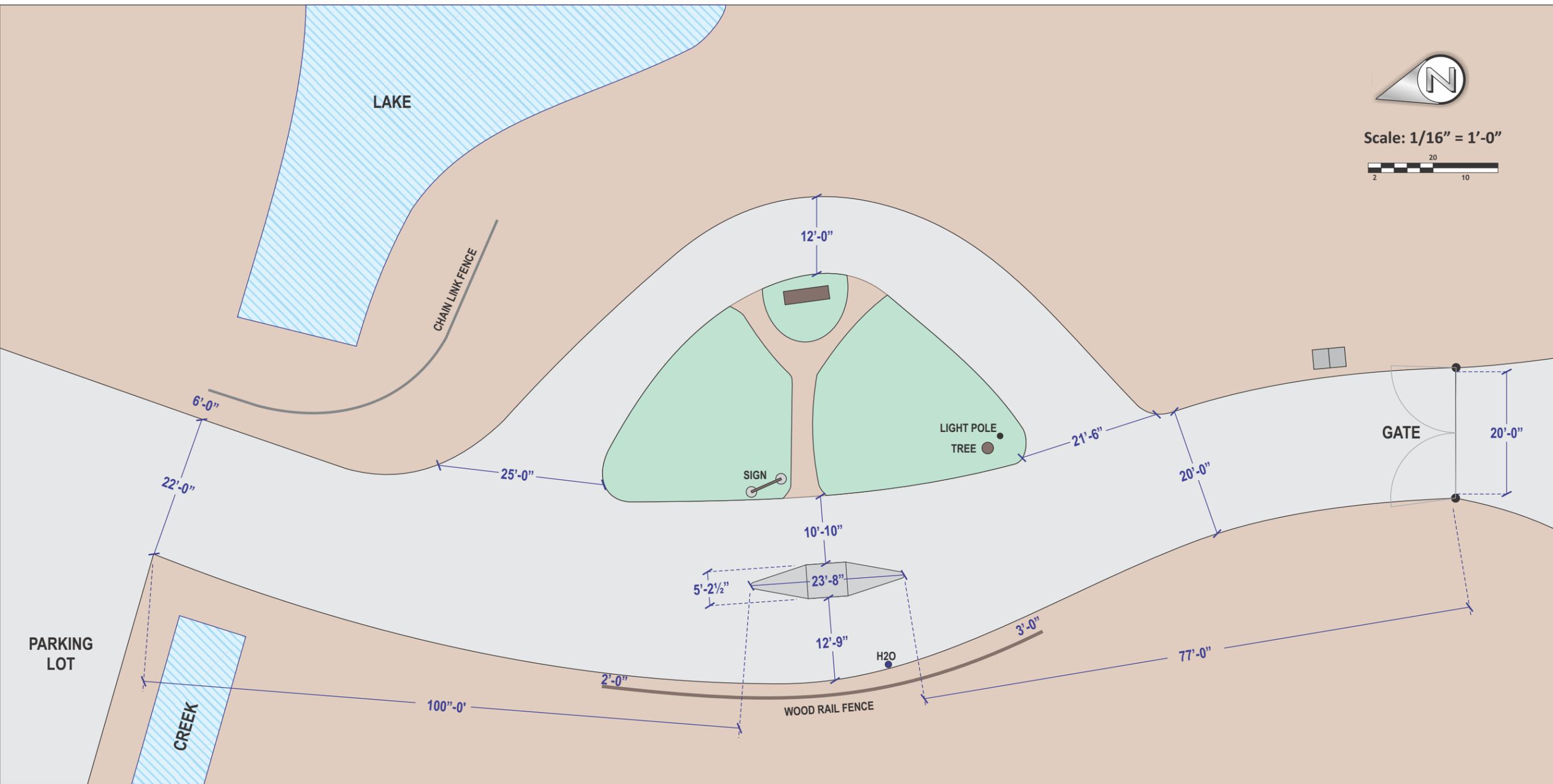
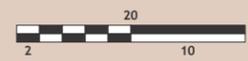
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Scale: 1/16" = 1'-0"



SITE PLAN - EXISTING CONDITIONS

Project: Cameron Park Lake
Automated Gate System

Address: 2989 Cambridge Road
Cameron Park, CA
95682

Account Manager: JKR

Designer: Miguel Reiman

Client: Cameron Park CSD

Date: April 11, 2024

File Name: Camera Park Lake.cdr

Scale: As noted

Revisions:

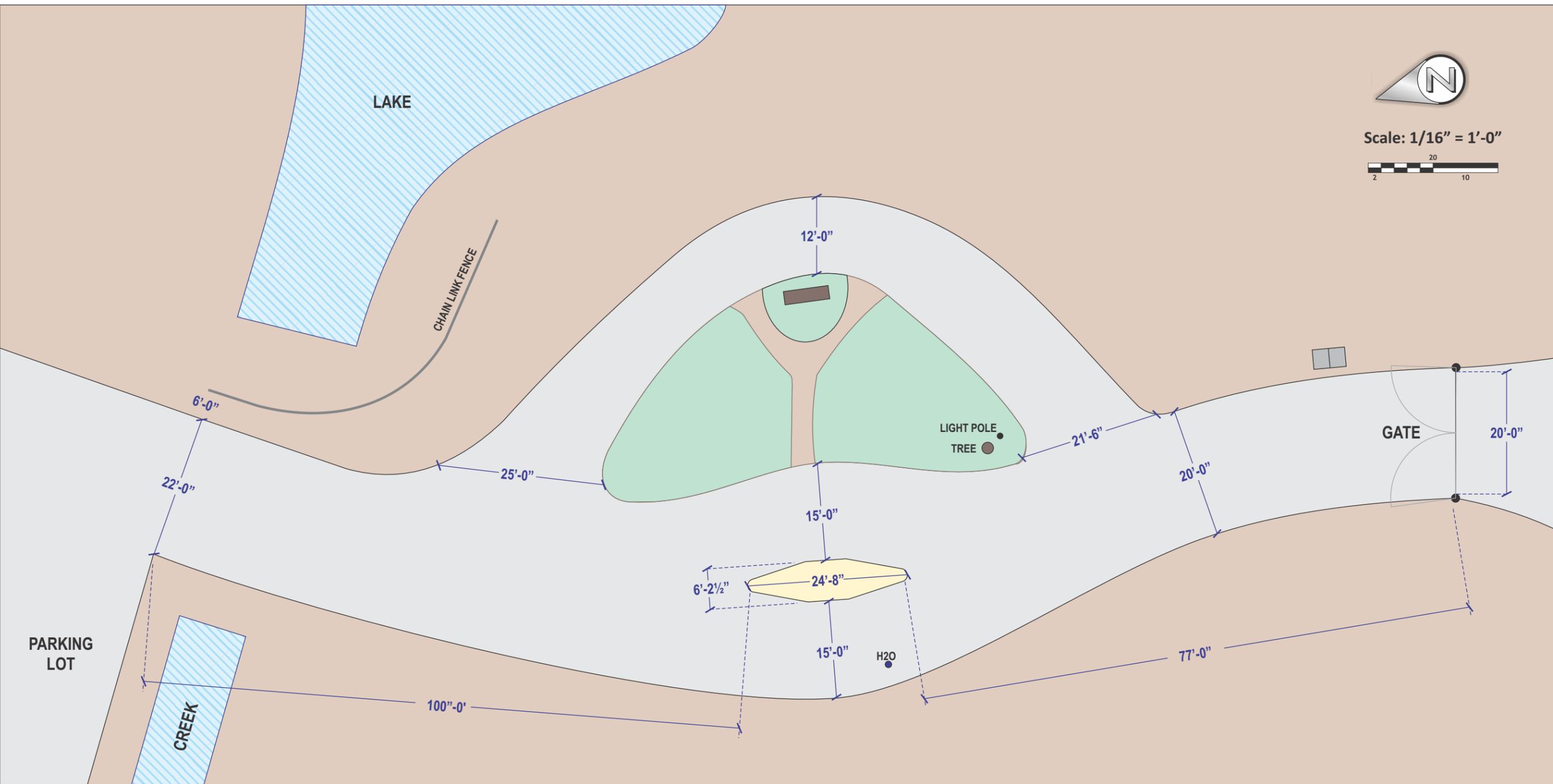
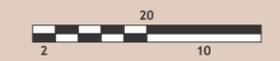
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Scale: 1/16" = 1'-0"



SITE PLAN - PROPOSED ROAD WIDENING

Entry median is to be expanded by 6" from all sides.

Entry and exit roadways are to be expanded to provide 15'-0" of clearance.

Paving contractor to provide 75,000 pounds of soil compaction in expansion area prior to application of new asphalt.

ESTIMATE

SIERRA NEVADA SEALCOATING & ASPHALT, INC
 PO Box 952
 Placerville, CA 95667

andy@sierranevadasealcoating.com
 +1 (530) 644-8888
 www.sierranevadasealcoating.com



Mike Grassle

Bill to
 Mike Grassle
 Cameron Park CSD
 Cameron Park Lake Entrance
 Cameron Park, CA 530-558-1146

Ship to
 Mike Grassle
 Cameron Park CSD
 3200 Country Club Dr
 Fire Station 89
 Cameron Park, CA 530-558-1146

Estimate details

Estimate no.: 3323
 Estimate date: 04/04/2024

#	Date	Product or service	Qty	Rate	Amount
1.		<p>Asphalt</p> <p>Proposal Includes the Following:</p> <p>Transfer of all Equipment, Materials and Labor included</p> <p>Scope of work:</p> <p>Excavate out 10" and pile or spread spoils on site</p> <p>Transfer in 3/4" Clean Crushed A/B and Compact at 6" depth</p> <p>Tack oil edges and compact at 4" in 2 lifts</p> <p>Saw cut and remove trench patch, re compact and patch back while on site</p> <p>Saw cut and remove failed area just outside of scope and patch back while on site</p> <p>Raise Christy water box level with new asphalt</p> <p>Scope of work can be completed in 2 days</p>	1	\$9,450.00	\$9,450.00
Total					\$9,450.00

RESOLUTION NO. 2024-09
OF THE BOARD OF DIRECTORS OF THE
CAMERON PARK COMMUNITY SERVICES DISTRICT
April 17, 2024

**RESOLUTION 2024-09 AUTHORIZING \$12,000 IN QUIMBY FEES TO EXPAND
THE ASPHALT AROUND THE AUTOMATED PARKING SYSTEM AT
CAMERON PARK LAKE**

WHEREAS, Cameron Park Lake provides park amenities to the residents of Cameron Park and beyond; and

WHEREAS, The asphalt on the entrance side of the automated entry system will be extended by 4'8" and the exit side by 2'9"; and

WHEREAS, the Cameron Park Community Services District approved on March 20, 2024 the use of Quimby fees to fund the installation of the automated gate at Cameron Park Lake; and

WHEREAS, Staff received four proposals to perform the asphalt work needed. All proposals provided the same recommendation and scope of service. Sierra Nevada Asphalt was the lowest bid at \$9,450.

NOW, THEREFORE, BE IT RESOLVED that hat the Board of Directors of the Cameron Park Community Services District does hereby authorize staff to use up to \$12,000 of Quimby Fees to make necessary asphalt improvements and possible water main alterations at the entrance and exit of Cameron Park Lake.

PASSED AND ADOPTED by the Board of Directors of the Cameron Park Community Services District at a regularly scheduled meeting held on April 17th, 2024, by the following vote of said Board:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Alan Gardner, General Manager
Secretary to the Board

Director Monique Scobey, President
Board of Directors

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Budget and Administration Committee
Tuesday, April 2, 2024
6:45 p.m.

Cameron Park Community Center – Social Room
2502 Country Club Drive
Cameron Park, CA 95682

Agenda

Members: Director Monique Scobey (MS), Director Dawn Wolfson (DW),
Alternate Director Tim Israel (TI)

Staff: Alan Gardner, General Manager; Christina Greek, Finance/HR Officer

**THIS MEETING HAS
BEEN CANCELLED**

**There will be a Special
Meeting Scheduled**

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



**Covenants, Conditions & Restrictions (CC&R) Committee
Meeting
Monday, April 1, 2024
5:30 p.m.**

Cameron Park Community Center – Social Room

**2502 Country Club Drive
Cameron Park, CA 95682**

Agenda

Members: Chair Bob Dutta (BD), Vice Chair Sid Bazett (SB), Tim Israel (TI), Candice Hill Calvert (CHC),
Terry Eastwood (TE)
Alternate: Dawn Wolfson (DW)

Staff: CC&R Compliance Officer Jim Mog, General Manager Alan Gardner

CALL TO ORDER

ROLL CALL

Public testimony will be received on each agenda item as it is called. The principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

1. APPROVAL OF AGENDA

2. APPROVAL OF CONFORMED AGENDA

a. Conformed Agenda – CC&R Meeting – March 4th, 2024

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS

3. Monthly Staff Report

- a. Open Violations, CC&R Violation Manager Case Detail Report (written report)
 - o Total Cases Open = 55
 - Courtesy Notices – 15
 - Initial Notices – 8
 - Final Notices – 4
 - Pre-legal Notices – 2
 - Referred to Legal – 0
 - Outside Agency – 3
 - o Prior Month's Cleared Cases – 11
 - o Prior Month's New Cases – 5

- b. Architectural Review Projects – Period –January 2024
 - o Projects Reviewed – 11
 - o Projects Approved – 11

Summary of ARC Projects:

- o Roofs – 5
- o Solar – 1
- o Tree Removals – 1
- o Fences – 1
- o New Home Const. – 0
- o ADU/JADU – 0
- o Swimming Pool – 2
- o Exterior House Paint – 0
- o Carport – 0
- o Deck – 1
- o Exterior Renovation – 0
- o Siding Replacement – 0
- o Detached Garage – 0
- o Gazebo/Pergola/Patio Cover – 0
- o Storage Shed – 0
- o Window Replacement – 0

4. Action Item – Staff is seeking approval of the following.

- a. **CCR19-1086 – 3559 Kimberly Rd. – Cameron Park N. Unit #3** – Improperly Stored Materials. This case originally went to pre-legal in 2020. The same violation is present as was back during the 2019 – 2020 abatement. The violation included multiple items in the front driveway. During the Neighborhood Campaign in the area, staff found items in the same place as before.

Recommendation: Typically, the violation status would pick up where it left off. Since the case is opening back up 4 years later, staff would like to downgrade the violation status to Either Initial Notice or Final Notice. The Owner is the same as in 2019-2020.

5. Staff Updates – (Not an action item)

- a. CCR23-1008 – 3210 Bentley Dr. – The Highlands #5 Clause 4.e – Building Regulations – Vehicle Storage. The owner of record contacted staff to let us know the house was sold in Jan 24. The case must start over with new owner- new owner info received from county.
- b. CCR23-1084 – 3793 Archwood Rd. – Cameron Park N. #2 – Improperly Stored Materials. Landscape material removed from driveway case will move to voluntary compliance.
- c. Neighborhood Campaign – Cameron Park N. #8 on El Tejon Rd. and Estepa Dr. Granda Dr. Campaign letters were specific to trailers. Clause 11 – Vehicle Storage. This campaign has been completed.
- d. Date Open on the CC&R Report – Staff had Comcate come into the office and reconfigure the program to include “Open Date” in the CC&R report. This change has been included in this month’s case detail report.
- e. The CC&R/ARC department has publicized a new program we are calling “Site Assistance”. This program reminds residents that a ARC staff member can (by appointment) meet with a homeowner at their property to review new projects and guide them through the CC&Rs to ensure that their project meets the required CC&R criteria. We want to help our residents complete their projects without any costly corrections or removals.

6. Items for Future CC&R Committee Agendas

7. Items to take to the Board of Directors

MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

ADJOURNMENT

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Fire & Emergency Services Committee
Tuesday, April 2, 2024
5:30 p.m.

Cameron Park Community Center – Social Room

2502 Country Club Drive
Cameron Park, CA 95682

Agenda

Members: Director Eric Aiston (EA) & Director Dawn Wolfson (DW)
Alternate, Director Sidney Bazett (SB)

Staff: General Manager Alan Gardner, Chief Dusty Martin & Chief Kalan Richards

CALL TO ORDER

ROLL CALL

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

ADOPTION OF AGENDA

APPROVAL OF CONFORMED AGENDA

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS

- 1. Discussion- Grants**
- 2. Discussion- Update on Current Status of Weed Abatement for FY 2023/24**
- 3. Discussion- Cal Fire Contract**
- 4. Staff Updates**
 - a. Fire Department Report (K. Richards)**
 - b. Fire Prevention Report (K. Richards)**
- 5. Items for May and Future Committee Agendas**
- 6. Items to take to the Board of Directors**

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Parks & Recreation Committee
Monday, April 1, 2024
6:45 p.m.

Cameron Park Community Center – Social Room

2502 Country Club Drive
Cameron Park, CA 95682

Agenda

Members: Tim Israel (TI), Eric Aiston (EA), Alternate: Monique Scobey (MS).

Staff: General Manager Alan Gardner and Parks & Facilities Superintendent Mike Grassle

**THIS MEETING HAS
BEEN CANCELED**